



Washington Elementary

Parent Teacher Association, WCCUSD
565 Wine Street, Richmond, CA 94801
Phone: (510) 231-1417 **Fax:** (510) 236-1642
501(c)(3) Tax ID: 94-6174705

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March 21, 2016

The 7th Annual International Fair is coming!

The PTA is planning this free community event and fundraiser on **April 29th, 2016 from 6:00 – 8:00PM.** There will be multiple country displays and demonstrations created by the Washington Elementary School students and teachers.

Raffle tickets will be available for sale starting **Monday, March 28, 2016** at a cost of \$5.00 each. We are also still seeking prize donations and we would appreciate your help in finding prizes. Ask your employer or businesses that you patronize. Remember no donation is too small or too large!

Some example of past product and service donations are as follows:

- Gift Certificates for spa services, dog care, auto maintenance, restaurant, golf courses, dance or music lessons, catered dinners, handy man services, theater tickets and the list goes on and on!!

THE PTA IS A 501(c)(3) ORGANIZATION SO ALL DONATIONS ARE TAX DEDUCTIBLE

IF YOU HAVE A PRIZE, PLEASE COMPLETE THE ATTACHED DONATION FORM.

ADDITIONAL DONATION LETTERS WITH 501(c)(3) INFORMATION FOR BUSINESS OWNERS CAN BE FOUND AT:

- PTA LOBBY BOX (PAPER FORM)
- WASHINGTON ELEMENTARY PTA WEBSITE (ELECTRONIC FORM)
 - www.washington-pta.org

IF YOU CAN VOLUNTEER, PLEASE RETURN THE VOLUNTEER FORM TO THE PTA FRONT LOBBY ENVELOPE BEFORE THE APRIL 25TH DEADLINE.

PLEASE PRINT ALL INFORMATION CLEARLY.

Sincerely,

International Fair Chair

Theresa Hill | (510) 734-3583 | theresa.hill@comcast.net



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21 de Marzo 2016

FESTIVAL INTERNACIONAL 2016

¡USTED NOS PUEDE AYUDAR!

EL PTA está organizando un “Festival Internacional” para recaudar fondos el **29 de Abril 2016 de las 6:00 – 8:00 de la tarde.** Tendremos varias presentaciones sobre países seleccionados por los estudiantes y sus maestros.

El evento es gratis pero tendremos una rifa con varios premios para todos quieran comprar boletos. Los boletos para la rifa costarán \$5.00 cada uno y estarán de venta empezando el **lunes 28 de Marzo 2016.**

Necesitamos su ayuda para encontrar más premios para la rifa. Algunos ejemplos de productos o servicios incluyen:

* Certificados de servicios de spa, el cuidado de mascotas, mantenimiento de autos, restaurantes, campos de golf, lecciones de baile, música, arte, etc., boletos de teatro. . . y la lista sigue sin terminar!

Si puede ayudarnos con un premio, por favor llenar la forma adjunta y incluya la información necesaria.

También estamos buscando a padres para ayudar con proyectos sobre los países que serán representados el día del evento. Si le gustaría ayudar con el evento, favor de llenar y entregar la forma a sus maestros antes del **25 de Abril.**

POR FAVOR IMPRIMA CLARAMENTE.

Atentamente,

International Fair Chair

Theresa Hill | (510) 734-3583 | theresa.hill@comcast.net



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How would you like to help for the International Fair?

YOUR NAME: _____

EMAIL ADDRESS: _____

TELEPHONE: _____

LANGUAGE: English _____ Spanish _____ (Please check all that apply)



DONATION FORM

I can contribute a product, service or cash. Details of my contribution are listed below:

I will help find prizes from established markets, business owners, friends, family and other resources. I will make copies of the "Donation Request Letter"

REMEMBER THAT ALL DONATIONS ARE TAX DEDUCTIBLE
We would appreciate receiving any donations by April 15th



CLASSROOM AMBASSADOR

I can help coordinate with my child's teacher for a classroom country project:

Teacher: _____ Grade: _____



VOLUNTEER FORM

I can volunteer to help out the day of the event (April 29, 2016) with:

Setup
(Estimated start time for setup is 4:00P)

Ticket Sales
(30 minute shifts from 5:45P - 7:45P for sales)

Food Service
(30 minute shifts from 5:45P - 7:45P for Food Service)

Cleanup
(Estimated start time for cleanup is 8:00P)



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¿Puede ayudar con el Festival Internacional?

Nombre: _____

EMAIL (Correo): _____

TELEFONO: _____

IDIOMA: I _____ Español _____ (Favor de marcar preferencia)



FORMA DE DONACION

Puedo donar un producto, servicio o dinero. Detalles de mi contribución son:

Puedo buscar premios con negocios locales, amigos, familiares y otros recursos. Puedo imprimir copias de la "Letra de Solicitud"

SU DONACION CALIFICA PARA DEDUCCIONES FISCALES

Se requiere recibir donaciones para el 15 de Abril



EMBAJADOR DE CLASE

Puedo ayudar a coordinar con el maestro/a de mi hijo para realizar un proyecto de país:

Maestro/a: _____ Grado: _____



FORMA DE VOLUNTARIO

Puedo asistir con el evento (29 de Abril 2016):

Organizar Espacio
(Estimado 4:00 para empezar organización de espacio)

Venta de Boletos
(30 minutos desde 5:45P - 7:45P para ventas)

Servicio de Comida
(30 minutos de 5:45 - 7:45 para servicio de comida)

Limpieza
(Estimado 8:00 para empezar limpiar)



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March 22, 2016

Dear Business Owners,

PTA BOARD MEMBERS:

President
Theresa Hill

Vice President
Connie Calderon-Jensen

Treasurer
Ellen Langston-Fernandez

Secretary
Eleanor Judd

Auditor & Parliamentarian
Summer Smith

Membership Chair
Robert Ellis

<http://washington-pta.org/>

The **7th Annual Washington Elementary School International Fair & Fundraiser** will take place on **Friday, April 29, 2016** from **6:00-8:00pm**. Many classes participate in the International Fair, choosing a country to study and present to their peers through the native food, geography, clothing and culture. As one of the most popular events of the school year, the 2015 International Fair was attended by over **200 families**, teachers and community members. The excitement is already building for this year's annual event.

As the Washington Parents and Teachers Association (PTA), our mission is to advocate for and support education plans and programs that allow our children to reach their potential. The funds we raise from the International Fair will help provide for a wide variety of educational materials and enrichment at Washington including music classes, organic garden, science activities and a new art program in partnership with Richmond Art Center (RAC).

If you would like to provide a donation or know of someone in your network that could donate a product or a service it would be greatly appreciated. Some ideas for raffle or silent auction items; A weekend stay at a hotel, amusement park tickets, gift certificates, art work, gardening services, lessons – ballet, dance, sports, cooking, music or a hosted dinner party. Anyone can donate; there is no item too small or too large. We gladly accept cash donations as well.

We are accepting the following levels of sponsorship support for cash donors:



GLOBAL LEVEL (\$500 or more)

Includes: Advertisement of support on front of attendee passport, large acknowledgement on school website, school Facebook™ page, top position on event welcome banner, raffle tickets and advertisement throughout event



CONTINENT LEVEL (\$350-\$499)

Includes: Advertisement of support within attendee passport, medium acknowledgement on school website, school Facebook™ page, mid-position on welcome banner and advertisement throughout event



NATION LEVEL (\$150-\$349)

Includes: Advertisement of support on back of attendee passport, small acknowledgement on school website, school Facebook™ page, lower-position on welcome banner and advertisement throughout event

(Sponsorship Commitments Due by 3/27/15 for ticket printing)

All donations are tax deductible:

The Washington Elementary PTA 501(c) (3) tax ID number is: **94-6174705**.

Please send your donation(s) directly to PTA representative, Theresa Hill, at the following address: Theresa Hill 350 Avalon Bay Court Richmond CA 94801. We would appreciate receiving any donations by April, 3 2015.

Sincerely,

Theresa Hill | 510-734-3583 | theresa.hill@comcast.net
Committee Chairperson, International Fair | President, Washington Elementary PTA



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